SALT LAKE COUNTY
COUNTYWIDE POLICY
ON
ELECTRIC VEHICLE (EV) CHARGING STATION PROGRAM

Purpose—

To establish a consistent, coordinated, and financially sustainable framework for the provision, operation, maintenance, and replacement of electric vehicle supply equipment ("charging stations") at Salt Lake County facilities, ensuring continued access for Salt Lake County agencies, employees, and the public.

1.0 Charging Stations

1.1 The Salt Lake County Division of Facilities Management ("Facilities Management") shall oversee the procurement and installation of charging stations at Salt Lake County facilities. Facilities Management may procure vendors to maintain the charging station equipment and infrastructure and to administer the charging station payment systems on behalf of the County in accordance with Salt Lake County ordinances and policies.

1.2 The Salt Lake County Council shall set cost rates for agencies, employees and the public to use the charging stations. Rates shall be established as a fee in accordance with Utah law and Salt Lake County ordinance and shall be calculated to recover the County's own costs of running the program. In doing so, the Council shall consider direct and indirect costs that may include, among other things, energy and utility expenses, warranties, vendor costs, applicable taxes, and the costs of maintenance, repairs, and replacement. Such costs will also include administrative costs and future expenses associated with sustaining the charging station program over the long-term.

1.3 The Salt Lake County Council shall review and approve the charging station fee structure at least annually.

2.0 Centralized Maintenance and Operations of EV Charging Stations

Maintenance and operational oversight of all electric vehicle (EV) charging stations at Salt Lake County facilities shall be centralized under Facilities. Facilities shall be responsible for coordinating maintenance, repairs, and equipment replacement to ensure the continued reliability, functionality, and long-term sustainability of the County's EV charging network. These responsibilities shall be supported by the dedicated EV Charging Fund to ensure the effective use of resources, consistent service delivery, and continued operation of the County's charging infrastructure.

3.0 EV Charging Station Equipment and Vendor Standardization

3.1 All existing and new electric vehicle (EV) charging stations at County-owned or operated facilities shall be integrated into a centralized Countywide EV charging network. All new charging stations shall utilize equipment and services from a single standardized vendor selected through applicable County procurement processes and contracts.

3.2 The County shall maintain a standardized EV charging system to ensure consistency in equipment, network management, maintenance, operational support, and user experience across County facilities. Centralization shall promote operational efficiency, reliable service, and predictability in the availability and functionality of charging stations for County employees and the public.

4.0 Charging Station Planning, Installation, and Infrastructure Funding

4.1 The installation of new electric vehicle (EV) charging stations at County-owned or operated facilities shall be planned based on facility size, anticipated demand, accessibility, and ease of use for employees and the public.

4.2 The cost of installing EV charging stations and associated electrical infrastructure shall be incorporated into the construction budget for all new County-owned facilities. Charging station planning and installation shall be coordinated with Facilities, with support from the Office of Sustainability, to ensure consistency with County standards and integration into the County's existing EV charging network.

5.0 Dedicated EV Charging Station Fund

5.1 A dedicated, restricted, self-sustaining fund shall be established by the Mayor's Office of Financial Administration and administered by the County Facilities Division, with support from the Office of Environmental Sustainability, to ensure the ongoing operation and long-term financial sustainability of the County's EV charging station program.

5.2 Revenue generated from EV charging station usage shall be placed into a restricted fund and used exclusively to cover associated electricity costs, routine maintenance, repairs, and end-of-life equipment replacement.

5.3 The Facilities Division, with support from the Office of Environmental Sustainability, shall be responsible for managing program revenues and expenditures, managing operational costs, and coordinating with the Mayor's Office of Financial Administration to maintain the program's long-term financial sustainability.

6.0 Salt Lake County Agencies

6.1 Agencies who utilize charging stations for their vehicles shall be billed at the rates set forth in the County Council's fee structure.

6.2 Facilities Management, with support from Environmental Sustainability, shall develop internal policies and procedures to track each agency's usage and to bill them for their costs on a regular cadence.

7.0 Employee-only Charging Stations

Charging stations may be installed in areas of County parking facilities accessible only to County employees. Employees who use the charging stations shall pay the rates set forth in the County Council's fee structure.

8.0 Public Charging Stations

8.1 Charging stations may be installed in areas of County parking facilities accessible to the public. Users of the public charging stations shall pay the rates set forth in the County Council's fee structure. The fee schedule shall be posted on the County's website, electronically posted on charging stations physical display, and available through the vendors mobile application.

8.2 The County may lease parking space at County facilities to a private entity who will offer charging station services to the public for-profit. Such private entity shall be selected in accordance with Salt Lake County ordinances and policies. The terms of the lease may permit the private entity to establish its own cost rates to charge the public for using its services. Revenue received by the County from such leases shall be deposited into the same restricted fund established under Section 5.2 and used exclusively to cover costs associated with providing EV charging services, including electricity, operations, routine maintenance, repairs, equipment replacement, and expansion of the County's EV charging station network.

9.0 Effective Date of Policy Implementation

This policy shall take effect on January 1, 2027.

APPROVED and ADOPTED this 3rd day of November, 2026.

SALT LAKE COUNTY COUNCIL

By: Aimee Winder Newton
Aimee Winder Newton, Chair

ATTEST:

Lannie Chapman
Salt Lake County Clerk

REVIEWED AS TO FORM:

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Adam Miller
Deputy District Attorney