

Volunteer Criminal Record Waiver Form

The volunteer opportunity you applied for requires a criminal history records check. In accordance with [Salt Lake County Ordinance section 2.80.150](#) and [Human Resources Policy 2-500](#), Background Check Requirements, criminal history record checks are used to make volunteer placement decisions. A volunteer may be disqualified if the criminal background check reveals relevant, function-related criminal history.

The information from your criminal history records check will be kept confidential by the Salt Lake County Human Resources Division. Convictions that may disqualify you for the volunteer opportunity will only be reported to person(s) involved in the volunteer placement decision.

You have the right to review your criminal record. If you disagree with any disqualifying information on your criminal record, you may request a copy by contacting the Utah Bureau of Criminal Identification via their website: bci.utah.gov.

(Please print the following)

Full Name

Date of Birth

Gender

Social Security #

Department

Volunteer Opportunity

AUTHORIZATION TO RELEASE INFORMATION

I hereby authorize the Utah Bureau of Criminal Identification to release information found in the Utah Computerized Criminal History files to the Salt Lake County department listed above to determine my eligibility for the volunteer opportunity. I hereby release Salt Lake County from any liability resulting from furnishing such information.

Signature in Full

Date