

**Salt Lake County Health Department
Overdose and Disparity Reduction Program
Request for Application (RFA)**

Introduction: The Salt Lake County Health Department (SLCoHD) works to protect and improve the well-being of all Salt Lake County residents by preventing disease, illness, and injury, and by impacting social, economic, and environmental factors fundamental to excellent health. SLCoHD is distributing grants to organizations within Salt Lake County that are established as legal entities under state or federal statutes and regulations. Organizations must work directly with communities in Salt Lake County that are experiencing inequities with substance use disorder (SUD) and intentional and unintentional drug overdose.

Funding shall be used to work with Salt Lake County Health Department's Overdose Data to Action (OD2A) team in a cooperative, collaborative partnership to provide clear and understandable information and support to 1) link populations with increased risk of overdose to care and treatment; and 2) conduct education and outreach on SUD-related topics like overdose prevention services, naloxone education, and addressing barriers to treatment services. Funding shall also be used to support this collaborative partnership in developing clear, understandable information for priority populations on a variety of topics related to substance use awareness and prevention. Other related activities may also support these efforts.

General Qualifications to Apply: Community-based organizations (CBOs) that have previously held an OD2A contract with SLCoHD and that work with individuals/community members located within Salt Lake County, as described in the Objectives & Responsibilities section of this RFA. CBOs must be able to demonstrate the ability to successfully provide clear and understandable information. Staff who can speak languages other than English are strongly encouraged.

Objectives & Responsibilities: The objectives and responsibilities of this project are as follows:

1. To prevent illness and deaths by drug use and overdose, with a primary focus on opioids and/or stimulants.
2. Organizations will work directly with populations that have been disproportionately affected by SUD and overdose.
 - a. Organizations will work with populations experiencing increased overdose risk, including but not limited to:
 - i. People who have a history of or current involvement with the criminal justice system
 - ii. People who are unhoused
 - iii. People with a mental health disorder
 - iv. People at increased risk of overdose
 - v. People in recovery from a substance use disorder (SUD)
 - vi. Other risk factors
 - vii. People working in jobs or trades with higher rates of SUD and/or overdose (e.g., construction and extraction occupations)
 - viii. People residing in the following zip codes and/or in communities experiencing identified social and health conditions:
 - 84047, 84101, 84104, 84111, 84115, 84116, 84119
3. Organizations shall work with the SLCoHD OD2A: Local team in a cooperative and collaborative partnership to:

- a. Link people at increased risk of overdose to substance use treatment and care, such as mental and behavioral health care, medication-assisted treatment/medications for opioid use disorder (MAT/MOUD), and overdose prevention services.
 - b. Conduct education and outreach on substance use-related topics, such as overdose prevention strategies, naloxone education, and reducing barriers to treatment.
 - c. Distribute naloxone kits to community members within the priority populations (a limited supply of naloxone is available from the SLCoHD).
 - d. Meet with a SLCoHD community health worker (CHW) liaison once per month.
 - e. Unallowable activities and expenditures can be found within Appendix A entitled: Unallowable Activities and Expenditures.
4. Organizations shall share educational materials through trusted networks to educate the community about health resources, overdose prevention resources, SUD, and naloxone. Organizations may choose any education and outreach strategies they believe will best reach their intended audience, including but not limited to virtual town halls, public service announcements (PSAs), nontraditional outreach, newsletters, radio, websites, or social media platforms.
 - a. Organizations will be encouraged to conduct outreach and education for special populations within their communities on overdose prevention strategies.
 - b. Organizations shall create resources to educate their clients, communities, and families using informational and educational content based on science recognized by national experts in substance use, such as the Centers for Disease Control and Prevention (CDC), the Substance Abuse and Mental Health Services Administration (SAMHSA), the American Medical Association (AMA).
5. Organizations shall employ one or more navigators, CHWs, people with lived experience of SUD, and/or peer support specialists to perform the activities outlined in the RFA proposal.
6. Organization staff shall attend overdose prevention strategy training sessions conducted by the SLCoHD OD2A: Local team.
7. Organizations shall join and participate in the OD2A: Local partner meetings and health literacy and community partner learning sessions.

Anticipated Project Timeline: Project Year 4 will begin September 1, 2026, or upon contract execution, whichever is later, and will continue through August 31, 2027. The grant period may be renewed for one additional one-year term, depending on available funding and at SLCoHD's discretion.

Project Year 4: September 1, 2026, or upon contract execution, whichever is later, through August 31, 2027

Project Year 5: September 1, 2027, through August 31, 2028

CBOs shall submit monthly reports by the 5th of each month for work completed the previous month.

CBOs shall participate in a kickoff meeting within one month of contract execution and in monthly in-person or virtual meetings with the SLCoHD CHW liaison thereafter.

Payment: For Project Year 4, CBOs will receive quarterly payments contingent upon successful submission of the required monthly reports. CBOs shall submit a \$10,000 invoice each quarter by the 5th day of the second month of the quarter (see the schedule below for reporting and invoices). Each invoice must include:

- Logo/Organization name
- Payment to: Name, address, phone number, and email address
- Invoice #: (organization name)PMNT#OD2A
- Submission Date
- Description
- Amount
- Contract #
- BPO #

Month/year	Monthly Report due	Submit quarterly invoice by the 5th	Month	Monthly report due	Submit quarterly invoice by the 5th
October 2026	5 th	Invoice 1	April 2027	5 th	Invoice 3
November 2026	5 th	n/a	May 2027	5 th	n/a
December 2026	5 th	n/a	June 2027	5 th	n/a
January 2027	5 th	Invoice 2	July 2027	5 th	Invoice 4
February 2027	5 th	n/a	August 2027	5 th	n/a
March 2027	5 th	n/a	September 2027	5 th	n/a

Reporting Requirements: (*Please note that reporting requirements may change during the grant cycle)

1. Submit monthly reports through the supplied link by the 5th of each month for services provided during the previous month. Reports will include:
 - a. Number of individuals referred to providers for linkage to care (e.g., medication-assisted treatment (MAT) or medications for opioid use disorder (MOUD), SUD/mental health treatment, and medical care) and overdose prevention services;
 - b. Number of naloxone kits distributed;
 - c. Number of individuals educated on the use of naloxone, overdose prevention, and/or barriers to treatment services;
 - d. SUD, overdose prevention, and/or naloxone information created and shared with the community;
 - e. Successes and lessons learned;

- f. Zip codes where services are provided; and
 - g. Zip codes where naloxone kits are distributed.
- 2. Submit quarterly success reports.
 - a. The reporting schedule will be determined in collaboration with CBO's assigned CHW liaison upon successful contract execution.
- 3. Provide data and feedback to SLCoHD, as requested, through meetings, focus groups, surveys, and/or other means of communication to help inform SLCoHD strategies, goals, and decisions.
- 4. At least one representative from each organization shall attend required meetings.

Application Process: To apply, please submit your application using this link: [LINK](#). If an electronic or written application is a barrier to applying, we can conduct the application through an online interview.

Application due date: Friday, September 18, 2026, at 11:59 PM

Salt Lake County Health Department
Overdose and Disparity Reduction Program RFA
Application Form

Please submit application forms using this link: [LINK](#)

Name and Contact Information:

Organization Name:

Organization Type (i.e., LLC, corporation, etc.):

Contact Person Name:

Email:

Phone Number:

Have you previously been awarded an SLCoHD OD2A contract? (unscored)

☐ Yes (Contract Number: _____) ☐ No

If no, your organization is ineligible to apply for this round of OD2A funding.

Applications will be scored out of 100 points and a limited number of CBOs with the highest scores will be awarded contracts.

- 1. Describe the communities and populations with whom you intend to work. (5 points)**
- 2. Describe the current trends (stories, data, etc.) of substance use disorder and/or overdose you are seeing in the communities in which you serve/work. (10 points)**
- 3. Describe any gaps and barriers to treatment services you see in the communities you work with regarding SUD, overdose, treatment, etc. (10 points)**
- 4. Describe the overall vision of how you will use this funding to support populations with an increased risk of overdose and decrease barriers to treatment services in your community. (25 points)**
- 5. Describe what your approach will be to linking people to care (SUD treatment, MOUD treatment, overdose prevention, mental health care, etc.) in your community. (25 points)**
(Example: referring clients to substance use disorder treatment providers, linking people to MOUD health providers, etc.)

6. Describe what your approach will be to educating your community on overdose prevention strategies for people in your community. (25 points) (Example: teaching people about the signs of overdose and how to administer naloxone, opioid education, and naloxone distribution, etc.)

7. What is your proposed budget for this effort? You may apply for up to \$40,000.00. (5 points)

**Please submit a detailed budget as a separate attachment. Applicants are strongly encouraged to use the budget template provided in Appendix B. A sample budget has been included as Appendix C.*