

SALT LAKE COUNTY DISTRICT ATTORNEY'S COMPLAINT OF VIOLATION OF VICTIM RIGHTS POLICY

PURPOSE

To preserve and protect victims' rights to justice and due process, this policy establishes a uniform process for addressing complaints alleging a violation of a victim's rights.

SCOPE

The Salt Lake County District Attorney's Office (DAO) shall review complaints submitted by victims of crime alleging a violation of their rights, provided the underlying criminal matter falls within the DAO's prosecution jurisdiction.

PROCEDURE

1.0 Receiving Complaints of Violations of Victims' Rights

1.1 Regardless of the source, any allegation of a potential violation of a victim's rights must be promptly forwarded to DA-VictimRights@saltlakecounty.gov.

1.2 DAO leadership personnel assigned to administer this email address are responsible for:

1.2.1 Notifying a complainant of their right to file a complaint with the Third Judicial District Victim Rights Committee, and

1.2.2 Assigning two representatives of the DAO to investigate the facts and circumstances surrounding the complaint.

1.2.2.1 One representative shall be either the Division Director of the Victim Services Division or a senior member of the Victim Services Division.

1.2.2.2 The second representative shall be a Division Director or senior attorney from a division that is outside the supervisory chain of any DAO employee identified in the complaint.

1.2.2.3 No employee may participate in the review of allegations concerning that employee's own conduct or in any matter in which the employee has an actual or apparent conflict of interest.

2.0 Investigating the Complaint

- 2.1 The designated investigators shall make findings as to whether a violation occurred under any of the following:
 - 2.1.1 Article I, Section 28 of the Utah Constitution (Declaration of the Rights of Crime Victims),
 - 2.1.2 The Bill of Rights for Victims, Utah Code Ann. § 77-37-3,
 - 2.1.3 The Rights of Crime Victims Act, Utah Code Title 77, Chapter 38, or
 - 2.1.4 An obligation that a prosecuting agency or prosecuting attorney owes to a victim under Rule 35 of the Utah Rules of Criminal Procedure.

3.0 Results and Notifications

- 3.1 If a violation by a member of the DAO is substantiated, the findings shall be forwarded to the:
 - 3.1.1 Complainant, or the representative of the complainant,
 - 3.1.2 DAO employee's immediate supervisor,
 - 3.1.3 DAO employee's division director,
 - 3.1.4 Director of the Victim Services Division,
 - 3.1.5 District Attorney, and
 - 3.1.6 Pursuant to Utah Code 63M-7-1003, to the Third Judicial District Victim Rights Committee if a complaint has been lodged with that committee about the same violation.
- 3.2 Substantiated violations may result in corrective or disciplinary action in accordance with Salt Lake County Human Resources policies and procedures.
- 3.3 Regardless of whether a complaint is substantiated, the District Attorney, or a senior attorney designated by the District Attorney, will be available to personally meet with the complainant upon request.

4.0 Applicability to Salt Lake City Prosecutor's Office (CPO)

4.1 Pursuant to the current Interlocal Management Agreement between the DAO and CPO, the same policies and procedures shall be used in matters being addressed by the CPO, with delegation to Salt Lake City employees as appropriate. Discipline or other corrective personnel actions related to city employees shall be carried out in accordance with Salt Lake City Human Resource policies and procedures.

DATED this 4th day of June, 2026.

A handwritten signature in cursive script that reads "Sim Gill". The signature is written in black ink and is positioned above a horizontal line.

Sim Gill
Salt Lake County District Attorney